

**Minutes**  
**BCCS PTO General Meeting**  
**Thursday September 9, 2021 @ 3:30 pm**

**Call to Order** by Christine Syswerda @ 3:40 pm

**Attendance** Dana Coffey\*, Christine Syswerda\*, Pam Anderson\*, Lisa Lytle\*, Ashley O'Neal, Principal Kasmer, Polly Timmerman, Jen Walenta, Brandon Emmelkamp, Sarah Arringdale, Amanda Beute, Heather Smith

A Quorum was reached

\*Denotes PTO Board Members

**Review & Approval of Minutes** from August 5, 2021 PTO General Meeting. Minutes approved.

**Principal's Report:**

- Mrs Timmerman has volunteered to set up & organize childcare/activities for the children of parents attending the PTO meetings to hopefully enlist participation from some new parents with younger children and to make sure our PTO Vice President Kayla Miller (who runs our school aftercare program) can be present for the meetings as well.
- The most recent Covid updates are posted on the school's website for review. We have had 3 teachers test positive for Covid since the start of the school year and one student who hadn't been in school last week, so hopefully there will be no more transmissions.
- Parent/Teacher Conferences and Book Fair are scheduled to be in person on October 14th with masking protocols in place. Principal Kasmer has given the approval for the PTO to provide a teacher/staff meal for this day.

**President's Report:**

- Frandale fundraising sub sale flyers to be sent home with students next Friday 9-17-21. Completed orders will need to be in by 10-8-21 with a scheduled delivery date of 10-22-21 @ 11 am. We had requested an earlier delivery time this year to make sure we had more time to sort and distribute than last year. We have decided to have the profits of this fundraiser go toward playground equipment/improvements again this year.
- It has been approved to hold the School Carnival outside this year. We will need to update and send out flyers for pre-sale tickets again this year. We will need to get a sign-up genius posted to enlist volunteers for set up, games, clean up and cake walk donations. We will need to have extra coolers and ice this year since the drinks are outside and we will be renting the snow cone machine again. We have tents and canopies available to put over food serving stations and anything else that may need to be covered due to weather. Mitch Lytle has offered to do balloon animals again this year. Pam is working with her contact through ACP Entertainment to work out details/make arrangements for the Bounce House and Dunk Tank.
- We will add Teacher/Staff Conference meal to the October agenda.

**Vice-President's Report**

- N/A

**Treasurer's Report**

- Disbursements: Mrs. Stower's previously reviewed request for reimbursement for the online science tool for her 7th & 8th graders has been taken care of and a check has been written to her.
- Balance sheet review: Current Balance is \$11,105.55
- Book Fair has been scheduled for a table top version this year including 27 trays of books (each tray holding 6-8 books) This will probably require us to have 8-9 tables for set up. Lisa discussed with our Scholastic Representative and she thought this was the way for us to go this year due to the smaller size of our school. There is only a \$1000 minimum sales requirement, we will still receive 50% in scholastic dollars and they pay to have us ship the trays back. Choice rewards are normally only given for \$2500 in

sales, but Scholastic is going to give it to us this year. The trays will be delivered on October 5th or 6th and the Book Preview will need to be set up for Monday morning October 11th. Lisa is unable to be here that day and wondering if someone else would be able to take care of this. Christine Syswerda has volunteered to set it up. Lisa will reach out to Steve and make sure we will have tables available. Lisa will also reach out to Jill as she usually helps with returning the products and balances the accounts for the sales.

- There were some Senior High students who earned money from the Walk-a-Thon last Spring to put towards their Washington D.C. trip. Lisa will check with Jill on distributing those checks.

### **Secretary's Report**

- It was brought to the attention of the PTO that the October and December meeting dates need to be changed. The October mtg was scheduled for 10-14-21 which is a half day with Parent/Teacher conferences, so it was decided to change the meeting to 10-7-21. The December mtg was scheduled for 12-9-21 which is on the same day as Holiday Shop and was decided to change it to 12-2-21. Pam has updated the events calendar on 9-2-21 to reflect the new dates.

### **Scrip Report**

- Ashley O'Neal would like to thank the PTO and administration/staff for the one time bulk order of the SOTM cards for the whole year. Ashley will be placing one order each month on the 1st Monday and have them disbursed to families by the end of the same week. There is a new "Instacart" option for Scrip which is similar to "Shipt" now available as an option. Thankscrip is coming November 16th & 17th which offers some really good deals which is a great option for pre-holiday shopping. Ashley will not be available to man a Scrip table at the Book Fair but will make sure to have posted/printed flyers and holiday offers available.
- Ashley is suggesting we get an early head start by setting up a Walk-a-Thon sub committee this year. It was agreed we should be hitting the ground running as soon as we are back from Winter Break. We will add this discussion to our October Mtg.

**Adjournment** at 4:30 pm ***Next Meeting: Thursday October 7, 2021 @ 3:30 pm***